



2018-19
Milan Area School
Rental Rates
for School Facilities

2017-18

Rental Rates for School Facilities

The priority of a group listed below will be determined by the Facilities Use Coordinator.

- CLASS I: School groups are defined as any group who's funding is part of the MAS budget as listed in Class I.
- CLASS II: Non-school groups (organizations and residents of the greater Milan community) who are not financially affiliated with MAS are covered in Class II.
- CLASS III: Groups/Organizations in the MAS district provided they are not being used for private or individual monetary gains, excluding student referees, or youth sports groups based outside of the MAS district
- CLASS IV: Semi-Profit/For-Profit Organizations, Non-Resident and Outside Organizations covered in Class IV.

Class I: The following groups are eligible to have rental charges waived for use of school facilities. Any additional cost for custodial services, supervision, kitchen help and other direct expenses will be charged to a school sponsored group based on the Rules and Regulations for Use of School Facilities.

Approved school sponsored groups and organizations operating under the auspices of the Milan Area Schools Board of Education and approved by the administrator directly responsible for the program (i.e. student council, athletics, community education, student club and class activities, PTO, PTA, athletic boosters, drama, choir, band boosters, parent support groups, employee unions).

Varsity Athletics will have first priority in Class I scheduling providing coaches have schedules submitted prior to June 1st of each year. Head coaches shall have oversight of their booster groups ***and all outside activities related to their respective sports.***

Class II: The following individuals and groups qualify for use of school district facilities under the Class II Rental Rates. Class II renters will be charged Class II rental rates when using school facilities for fund raising, profit-making activities, or when charging admissions to their activity. Groups using an auditorium for rehearsals in excess of 7 days will be charged for a maximum of 7 days rent for rehearsal time. The rent will be charged for the last 7 consecutive days of rehearsals prior to the last performance. In addition, reservations for auditorium space will be lintered to 30 days prior to the last performance. Additional sessions may be scheduled for alternative locations. Pre-Production activities (i.e. Auditions, Callbacks and Meetings) will be billed separately. Additional fee as described in "other rates" will still apply, i.e. building supervisors, etc.

Note: Use of the High School pool, Varsity Football Stadium, High School practice fields will be required charges. Any additional costs for custodial services, supervision, kitchen help and other direct expenses will be charged to the group based on the rates established Board of Education agreements with those respective unions for use of School Facilities.

Non-Profit Youth Groups: Organized non-profit community youth groups including but not limited to Boy Scouts, Girls Scouts, 4-H, Campfire, Milan based community youth sports organizations, Milan based church youth groups and other clubs and organizations confined to boys and girls under the age of 18 and who's membership is open without regard to race, color or creed.

Community Organizations: Milan area community organizations whose functions and/or funds are intended for the betterment of the schools or community and are non-partisan in nature. This may include but is not limited to Lions Club, Jaycees, Rotary, Historical Society, Optimists, Red Cross, city and township government, Milan Library, school alumni associations, and other improvement associations and citizen groups.

Class III: The following individuals and groups qualify for use of school facilities under the Class III Rental Rates.

Residents over the age of 18 and groups and organization in the Milan Area School District may rent school facilities at the Class III rates provided they are not used for private or individual monetary gain. Such uses might include, but is not limited to a group of friends or co-workers playing basketball, adult church groups, political club meetings, bridal showers, parties, private clubs, and other activities restricted in membership.

Class III rental rates will apply to youth sports groups based outside the Milan Area Schools district, even if they include Milan Area School district residents as participants.

Class IV: The following individual and groups qualify for use of school facilities under the Class IV Rental Rates.

Semi-Profit / For-Profit Community Organizations and Businesses: The Milan Area Schools recognize that there are groups within the community that serve a useful purpose but have a director or other individuals that receive a salary or wage, or functions primarily as a profit making entity. It is not the intent of the district to discourage such groups from operating in the community, but to protect a public facility from being used for private monetary gain. Such groups might include businesses operating training sessions for their employees, church services, piano recitals, private schools, music lessons, etc.

Non-Residents and Outside Organizations: Individuals who do not reside in the Milan Area School District and outside groups may rent the facilities at the Class IV rate. Outside groups are considered

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those groups whose membership reside primarily outside the school district boundaries. First priority for the use of Milan Area School facilities is for Milan School and community groups and Milan area residents. Use by non-residents and outside organizations shall be permitted with administrative approval and particularly when the activity is judged to be of benefit to the students, the school district, the residents, or the community.

High School Facilities	Class II	Class III	Class IV	MS Facilities	Class II	Class III	Class IV
HS Athletic Rotunda	\$5.00	\$10.00	\$20.00	PE Gym	\$10.00	\$20.00	\$40.00
Athletic Classroom F105	\$5.00	\$10.00	\$20.00	Competition Gym	\$15.00	\$30.00	\$60.00
Rotunda Concessions	\$10.00	\$20.00	\$40.00	MS Cafeteria	\$15.00	\$25.00	\$50.00
Academic Classrooms	\$5.00	\$10.00	\$20.00	MS Auditorium	\$20.00	\$40.00	\$60.00
Cafeteria	\$15.00	\$25.00	\$50.00	MS classrooms	\$5.00	\$10.00	\$20.00
Drama Room	SEE	BELOW	FEES	MS Pool	\$20.00	\$40.00	\$80.00
Theatre	SEE	BELOW	FEES				
Choir Room	\$10.00	\$20.00	\$40.00	SYMONS			
Media Center	\$10.00	\$20.00	\$40.00	Cafeteria	\$15.00	\$25.00	\$50.00
Football Practice fields	\$10.00	\$20.00	\$30.00	Gymnasium	\$10.00	\$20.00	\$40.00
Varsity Football Field(2,3)	\$25.00	\$50.00	\$100.00	Auditorium	\$20.00	\$40.00	\$60.00
HS Main Gym	\$15.00	\$30.00	\$60.00	Classrooms	\$5.00	\$10.00	\$20.00
HS Aux. Gym	\$10.00	\$20.00	\$40.00	Librarium	\$10.00	\$20.00	\$40.00
HS Pool (2,3)	\$20.00	\$40.00	\$80.00				
HS Wrestling Room (2,3)	\$10.00	\$20.00	\$40.00	PADDOCK			
HS Indoor Track	\$5.00	\$10.00	\$20.00	Cafeteria	\$15.00	\$25.00	\$50.00
HS Outdoor Track (2,3)	\$10.00	\$20.00	\$40.00	Gymnasium	\$10.00	\$20.00	\$40.00

Varsity BB/SB Fields (2,3)	\$25.00	\$50.00	\$100.00	Auditorium	\$20.00	\$40.00	\$60.00
JV Baseball/Softball (3)	\$15.00	\$25.00	\$50.00	Classrooms	\$5.00	\$10.00	\$20.00
Fresh Baseball/Softball (3)	\$10.00	\$25.00	\$50.00	Librium	\$10.00	\$20.00	\$40.00
Varsity / JV Soccer (2,3)	\$10.00	\$25.00	\$40.00	Cafeteria	\$15.00	\$25.00	\$50.00
HS Girls PE Locker room	\$5.00	\$10.00	\$20.00	Gymnasium	\$10.00	\$20.00	\$40.00
HS Boys PE Locker room	\$5.00	\$10.00	\$20.00	Auditorium	\$20.00	\$40.00	\$60.00
Field Dragging/lining (per game)	\$15.00	\$15.00	\$15.00				
Football Concessions	\$20.00	\$30.00	\$60.00	Food Service Staff	\$15.00	\$15.00	\$15.00
Football Lights	\$30.00	\$30.00	\$30.00	On Site Supervisors	\$15.00	\$15.00	\$15.00
Football PA System	\$10.00	\$10.00	\$10.00	Life Guards	\$25.00	\$25.00	\$25.00

- (1) Other rates as defined below are not waived for Class 1 renters
- (2) Varsity fields have limited availability and require Athletic Director, Facility Coordinator & Head Coach approval.
- (3) Usage is charged as a 1 hour rental or as a per game rate.
- (4) State Law requires that Food Services staff must be present when using school kitchens.

PERFORMING ARTS Facility Use Fee Structure

Non-Refundable deposit	\$250 (due upon rental approval)
Performance from Arrival	\$100 per hour
Rehearsal with technicians	\$85 per hour
Rehearsal without technicians	\$65 per hour
Theatre Management Staff	\$20 per hour / per person
Technical Assistance (2 person min)	\$25 per hour/per person

***** Technical Consultation Fee** **\$225 flat rate (could potentially be waived)** - includes meeting(s) with Theatre management to tour facility, discuss needs and implementation of all technical requirements for rental.

Theatre Rental Includes:

1. General lighting for stage. (White and three color wash of stage)
2. Use of theatre space including lobby, box office, dressing and makeup areas back stage.
3. Management oversight and coordination of event (including all meetings and presence of supervisor at event)
4. Technical assistance for set-up and for event.

Possible Additional Charges: (dependent on rental needs, per management discretion)

Usage of Fly space	\$150 flat rate
Usage of fly technician	\$250 flat rate
Room Rental (band & choir rooms)	\$35 per room per day
Purchase of materials to accommodate rentals	Dependent on purchases

*** Required prior to rental

In the case of custodial services, as required for weekend/holiday/off-hour rentals, the following guidelines are followed:

Custodial Fee	\$35 per hour / per person (per district contract)
Custodial Fee (Overtime hourly (M-S))	\$40 per hour / per person (per district contract)
Custodial Fee (Sunday/Holiday)	\$47.76 per hour/per person (per district contract)